

KYUNG LEE

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OBJECTIVE: A production/ post-production position in the TV/ Film industry

SUMMARY OF QUALIFICATIONS:

- Skilled in both studio and field productions: worked as editor, studio camera operator, field shooter, chyron operator, teleprompter operator, boom operator and production assistant
- Highly organized individual with solid administrative, research and communication skills
- Reputation for delivering quick turnarounds in a fast-paced and detail-driven environment
- Bilingual: Japanese/English

WORK EXPERIENCE

Present – Aug. 2006 **ASSISTANT EDITOR, [Link TV](#), San Francisco, CA**

- Created promos for programs and edited intro segments of the programs using FCP
- Skilled in teleprompter and Chyron operation in studio productions
- Worked as shooter and camera assistant in field productions

Present – Mar. 2007 **STUDIO CAMERA OPERATOR/ TAPE OPERATOR, [KTSE](#), Brisbane, CA**

- Worked as a studio camera operator and tape operator on daily live Cantonese and Mandarin news shows and live Mandarin talk show

Present – Oct. 2006 **ASSISTANT EDITOR, “Butte: The Richest Hill on Earth”**

- Assisted editor technically in the post-production of a PBS documentary

Present – May. 2007 **FREELANCE SHOOTER/ EDITOR, Earthalive Communications, Fairfax, CA**

- Worked as a field shooter and an editor on various documentary projects

Aug. 2006 – Jan. 2006 **PRODUCTION ASSISTANT, [Bay Area Video Coalition](#), San Francisco, CA**

- Worked for “[KQED Spark](#)” – 30 minutes art program on KQED, San Francisco’s PBS station
- Assisted field producers at shootings by working as a boom operator and a production assistant

Mar. 2004 – Nov. 2005 **ASSISTANT MEDIA PLANNER, KSL Media, San Francisco, CA**

- Two years of work experience at an advertising agency, dealt with many TV stations for media buying
- Skilled in media planning software including Nielsen, Scarborough, MRI, SQAD, CORE, Strata View and SBMS
- Evaluated various advertising opportunities for both broadcast and print and wrote assessment reports

Mar. 2003 - Jul. 2003 **MARKETING/ PRODUCTION INTERN, [Kaboom Productions](#), San Francisco, CA**

- Created directors’ reels and other materials using a wide variety of source media, tapes, and DVDs
- Production assistant for TV commercial shootings

Jun. 2003 – Aug. 2003 **PRODUCTION INTERN, KMVT, Mountain View, CA**

- Camera operator, Audio Technician, Video Switch Board Operator, CG Operator at a community television station

EDUCATION

2004 M.A. – Media Studies - San Jose State University, *San Jose, CA*

2001 B.A. – Business and Commerce – Keio University, *Tokyo, Japan*